HOW TO SELF-PUBLISH AT MEDIAVILLAGE

1. Register on MediaVillage

2. If you are already registered and see your name in the top right corner of the site open your user menu and navigate to the My Profile page

3. Select the Self-publishing tab and fill in all the information about yourself. Add links to samples of previous articles. Press Send Request
4. Channel administrators will approve or reject your request. You will receive an email notification with the admin's decision.

5. If the Admin approves the request, you will receive this notification

You have been assigned the role of Channel Editor of your content at Thought Leaders.
You can create and edit your content.
To start submitting, go to the channel's admin console.

Navigate by the link to the Channel Admin Console.
HOW TO CREATE CONTENT

1. Once logged in, click your name at the top right. Admin console - click Articles to create the content.

2. To create a new article, press the Create new article button

Fill in the fields: * are mandatory!

- Title* - title of article
- Alternative title - meta title that will be shown in the Google Search
- Description* - opening paragraph will be displayed in bold.
- Content* - text of the article. At the bottom of your content please add your name and a brief one paragraph bio unless you already have a bio page at MediaVillage, in that case the MV Admin will add the article to your bio page.
- Image* - add the image. Author/Company is/are responsible for obtaining the proper licensing for images added to the Avrio B2B platform.
- Video link - if you want to have a YouTube video instead of a cover image put the link here.

- Topics* - select the topics related to your article.
- Twitter Text* - add your tweet here (up to 200 characters/spaces)
- URL Link - this is created automatically for you.
- Meta description* - meta description that will be shown in the Google Search (for Google bots) (up to 200 characters / spaces)

If you need to leave and continue later - Press the blue button “Save” and the article will close and it will be Saved in your list. You will be able edit it later.

When the article is ready for publishing, press the red button “Save and Submit for Review” After Submitting your article you will no longer be able to edit the article.
4. If the MediaVillage Admin has questions about your article, they will open a dialogue with you and you can chat to resolve these issues.

3. After the MediaVillage Admin reviews the article, you will see the status change to either Published or Have issues + comments.

If you submit your article, you will see the status change in your list of articles. Submitted article will read “Under review.”
5. If there are no questions the MediaVillage Admin will publish your article and it will appear on the Thoughts Leaders platform. Please allow

TERMS

a. MyersBizNet, Inc. retains usage rights for all content published within its platforms for perpetuity across all platforms and distribution forms known and unknown.

b. MediaVillage maintains rights over final editorial approval of its original content and agrees that it will not publish content that presents to be competitively damaging or overtly self-promotional.

c. MyersBizNet, Inc. retains final rights to accept and deny publication and distribution of all content provided to it for publication and may remove content from MediaVillage.com at its sole discretion.

d. We recommend using the direct link to your article or the Thought Leaders link https://www.mediamvillage.com/the-thought-leaders/ to socialize your article. You may repurpose the article elsewhere with a direct link back to this article and the wording “Originally Published at MediaVillage” and the link. Please add MediaVillage’s social handle in your post @MediaVillageCom.