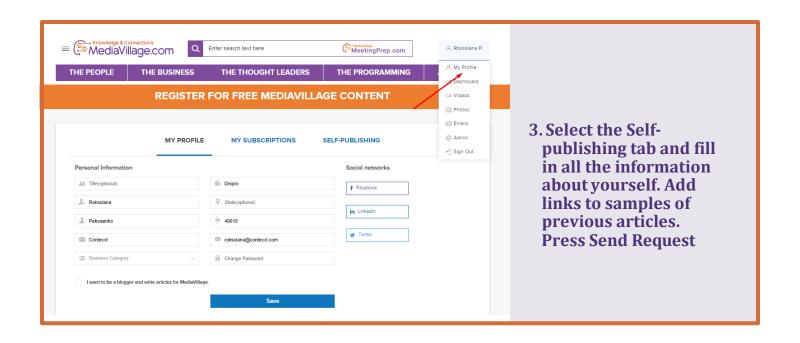
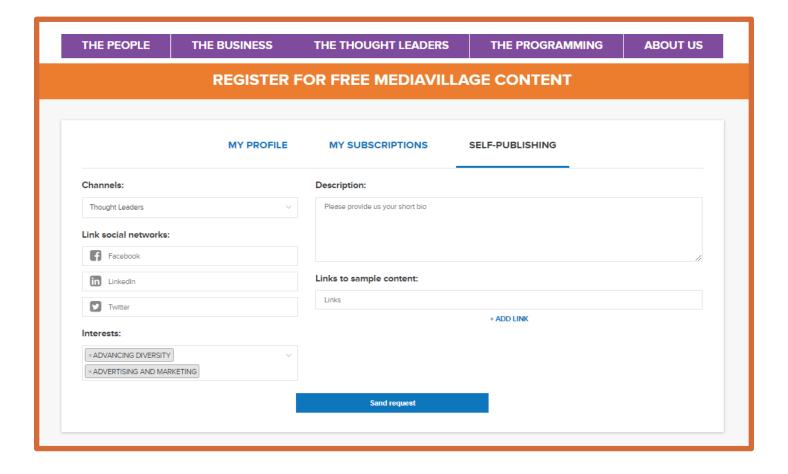


HOW TO SELF-PUBLISH AT MEDIAVILLAGE









THE REQUEST WILL BE SENT TO THE MEDIAVILLAGE ADMIN FOR

- 4. Channel administrators will approve or reject your request. You will receive an email notification with the admin's decision.
- 5. If the Admin approves the request, you will receive this notification

You have been assigned the role of Channel Editor of your content at Thought Leaders.

You can create and edit your content.

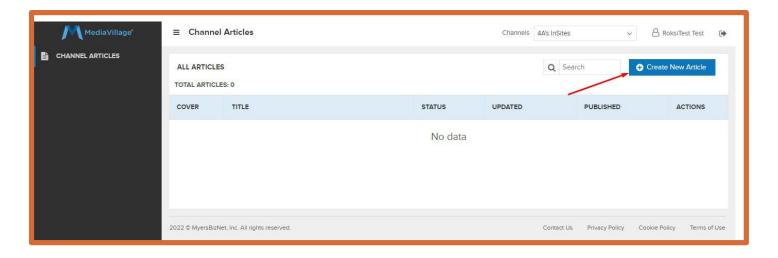
To start submitting, go to the channel's admin console.

Navigate by the link to the Channel Admin Console.



HOW TO CREATE CONTENT

- 1. Once logged in, click your name at the top right. Admin console click Articles to create the content.
- 2. To create a new article, press the Create new article button



Fill in the fields: * are mandatory!

- Title* title of article
- Alternative title meta title that will be shown in the Google Search
- Description* opening paragraph will be displayed in bold.
- Content* text of the article. At the bottom of your content please add your name and a brief one paragraph bio unless you already have a bio page at MediaVillage, in that case the MV Admin will add the article to your bio page.
- Image* add the image. Author/Company is/are responsible for obtaining the proper licensing for images added to the Avrio B2B
- platform.

Video link - if you want to have a YouTube video instead of a cover image put the link here.

- Topics* select the topics related to your
- article.

Twitter Text* - add your tweet here (up to

- 200 characters/spaces)
- URL Link this is created automatically for you.

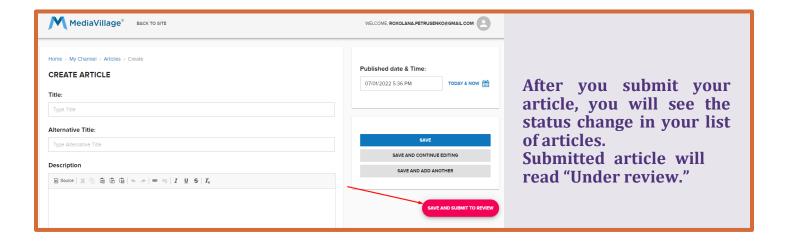
Meta description* - meta description that

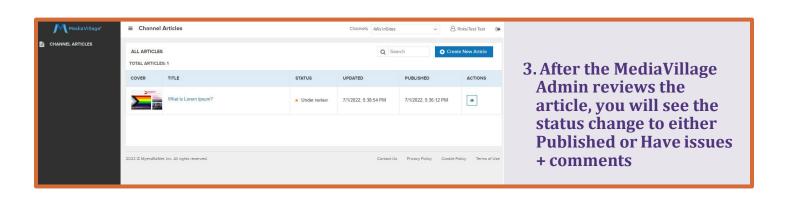
 will be shown in the Google Search (for Google bots) (up to 200 characters / spaces)

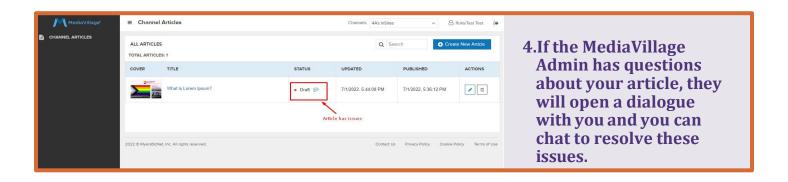
If you need to leave and continue later - Press the blue button "Save" and the article will close and it will be Saved in your list. You will be able edit it later.

When the article is ready for publishing, press the red button "Save and Submit for Review" After Submitting your article you will no longer be able to edit the article.

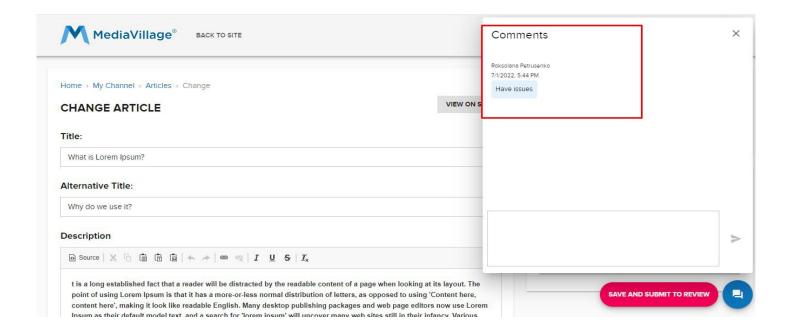


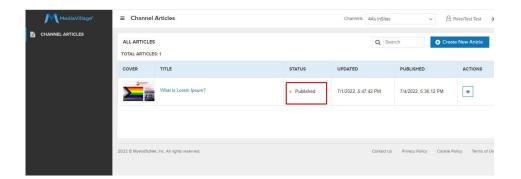












5. If there are no questions the MediaVillage Admin will publish your article and it will appear on the Thoughts Leaders platform. Please allow

TERMS

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